



CAREER EXPLORATION At a Glance

COVID-19 DDA Services Appendix K

Temporary changes, effective March 13, 2020, and Revised December 17, 2021

Service Delivery Flexibilities

- May be provided in a variety of settings such as residential sites, family homes, and other community settings (Ends on March 31, 2022 unless otherwise authorized in the federally approved waiver and PCP)
- Suspend six hour minimum for services - May bill for the entire day if provide the person with, at minimum, one hour of cumulative supports during that day (Ends on March 31, 2022)
- Personal care assistance may comprise the entirety of the service when the person is unable to attend work, as appropriate (Ends on March 31, 2022)

Staffing Flexibilities

- Staffing ratios may be exceeded due to staffing shortages (Ends on March 31, 2022)
- Hire relatives and legally responsible individuals* (Ends on March 31, 2022, unless otherwise authorized in the federally approved waiver)
- Hiring of spouses and parents of minor children* (Ends on March 31, 2022, unless otherwise authorized in the federally approved waiver)
- Expedited onboarding with only essential training required prior to supporting people (Ends on March 31, 2022)

Service Authorization Flexibilities

- May be provided any day of the week and exceed eight hours a day and 40 hours per week within a person's authorized budget (Ends on March 31, 2022)

Retainer Payments

- Add COVID-19 Retainer Payment at up to 80% of the rate: (Ends on December 31, 2021)
 - Traditional Service Delivery Model: Up to 30 days
 - Pilot Providers: Up to 180 hours
- DDA will share guidance on documentation and billing guidance for retainer days

Visit our website for additional COVID-19 resources:

https://dda.health.maryland.gov/Pages/DDA_Appendix_K.aspx

Have questions? Email them to:

dda.toolkitinfo@maryland.gov

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